

Associated Governments of Northwest Colorado

**REQUEST FOR PROPOSAL (RFP)
AGNC ECONOMIC RECOVERY AND RESILIENCY PLAN**

**Associated Governments of Northwest Colorado
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**Prepared By: Bonnie Petersen
Date: December 8, 2020**

**REQUEST FOR PROPOSAL
AGNC ECONOMIC RECOVERY AND RESILIENCY PLAN
Rifle - Colorado**

PROPOSAL SUBMISSION DEADLINE: December 15, 2020, Close of Business

QUESTION SUBMISSION DEADLINE: December 11, 2020

Questions may be submitted in written form to:

Contact Name: Bonnie Petersen
Contact Address: PO Box 593
Grand Junction, Colorado 81502
Telephone Number: 9706651095
Email Address: Bonnie@agnc.org

INTRODUCTION

Associated Governments of Northwest Colorado (AGNC) invites and welcomes proposals for their AGNC Economic Recovery and Resiliency Plan (ERRP) project. Based on your previous work experience, your firm has been selected to receive this RFP and is invited to submit a proposal. Please take the time to carefully read and become familiar with the proposal requirements. All proposals submitted for consideration must be received by the time specified above under the "PROPOSAL SUBMISSION DEADLINE."

BIDDERS SHOULD NOTE THAT ANY AND ALL WORK INTENDED TO BE SUBCONTRACTED AS PART OF THE BID SUBMITTAL MUST BE ACCOMPANIED BY BACKGROUND MATERIALS AND REFERENCES FOR PROPOSED SUBCONTRACTOR(S).

PROJECT AND LOCATION

The project associated with this RFP is or shall be located at 195 W. 145h St., Bldg. D, Rifle, Colorado 81650.

PROJECT MANAGER CONTACT INFORMATION

The following individual(s) are the assigned contacts for the following:

For questions or information, contact:

Name:	Bonnie Petersen	OR	Tiffany Pehl
Title:	Executive Director		Program Administrator
Phone:	970-665-1095		970-665-1095
Email:	bonnie@agnc.org		tiffany@agnc.org

PROJECT OBJECTIVE

The objective and goal for this project is:

- 1) The development of an economic recovery and resilience plan (ERRP) in response to the COVID-19 pandemic and in support of the regional CEDS, and
- 2) Technical assistance for local governments, businesses, and other stakeholder organizations within the region, including potential response to notices of funding opportunities issued by various local, state, federal or non-profit entities as well as potential opportunities for creating remote job opportunities within the region.

These activities will support the region's efforts to "prevent, prepare for, and respond to Coronavirus" and/or respond to "economic injury as a result of Coronavirus" by providing an avenue for job creation and recovery from the economic impacts of COVID-19 which will serve to diversify the economies of NW Colorado and will add to the resiliency of the region.

PROJECT SCOPE AND SPECIFICATIONS

The Project Scope and Specifications are:

Explore the following supply chains in the ERRP and formulate an effective plan to encourage businesses/job creation through them within the region:

- Rare earth elements derived from coal ash
- Carbon products and 3D printer ink from coal
- Polypropylene as a base product for medical fabric derived from coal, oil, and natural gas
- Non-woven medical fabrics and PPE
- Medications, antibiotics, medical reagents, and base chemicals
- Medical glass and disposables
- Identify opportunities to access remote jobs to aid in keeping displaced workers within the community.

Provide analysis of the industries above and provide a step-by-step process for seeding one or more of these industries in the region. The AGNC ERRP will accomplish the following:

- Identify the most feasible critical supply chain(s) to focus on for local economic resilience while contributing to national needs.
- Collaborate with local stakeholders to produce a job creation plan around new industries that diversify the local economy and facilitate clustering. This will enable AGNC to maximize the benefit of the new critical industries on existing businesses, while creating incentives for new businesses to locate in their region.
- Create an effective business model to ensure that the selected critical industries are profitable, self-sustaining, and contribute to the well-being of the local economy.
- Locate existing facilities that can be used for critical supply production and determine the work that will need to take place to retool them for the intended industry. This includes identifying opportunities to enhance designated Opportunity Zones.
- Determine the skill development and workforce training that the AGNC region needs to retrain displaced workers for critical industries while attracting young workers as well. This may include vocational programs, job recruiting efforts, and outreach with K-12 schools.

- Conduct a thorough analysis of the cost of bringing one or more of these industries to the AGNC region and a plan for funding its development.
- Create a management framework for the program and industry. This may involve an existing or new non-profit.
- Develop metrics for success. This will enable AGNC to ensure that the program remains successful and can be constantly improved.

SCHEDULED TIMELINE:

The following timeline has been established to ensure that our project objective is achieved; however, the following project timeline shall be subject to change when deemed necessary by management.

<u>MILESTONES</u>	<u>DATE</u>
Funding opportunities identified and applied for as appropriate:	Ongoing
Project completion and implementation:	April 30, 2022

PROPOSAL BIDDING REQUIREMENTS:

PROJECT PROPOSAL EXPECTATIONS

AGNC shall award the contract to the proposal that best accommodates the various project requirements. AGNC reserves the right to: (i) award any contract prior to the proposal deadline or prior to the receipt of all proposals, (ii) award the contract to more than one Bidder, and (iii) refuse any proposal or contract.

DEADLINE TO SUBMIT PROPOSAL

All proposals must be received by AGNC no later than Close of Business on December 15, 2020 for consideration in the project proposal selection process.

PROPOSAL SELECTION CRITERIA

Only those proposals received by the stated deadline will be considered. All proposals, submitted by the deadline, will be reviewed and evaluated based upon information provided in the submitted proposal. In addition, consideration will be given to cost and performance projections.

Furthermore, the following criteria will be given considerable weight in the proposal selection process:

1. Proposals received by the stipulated deadline must be in the correct format.
2. Bidder's alleged performance effectiveness of their proposal's solution.
3. Bidder's performance history and alleged ability to timely deliver proposed services.
4. Bidder's ability to provide and deliver qualified personnel having the knowledge and skills required to effectively and efficiently execute proposed services.
5. Overall cost effectiveness of the proposal.

AGNC reserves the right to cancel, suspend, and/or discontinue any proposal at any time, without obligation or notice to the proposing bidder.

PROPOSAL SUBMISSION FORMAT

The following is a list of information that the Bidder should include in their proposal submission:

Summary of Bidder Background

- 1. Bidder's Name(s)**
- 2. Bidder's Address**
- 3. Bidder's Contact Information (and preferred method of communication)**
- 4. Legal Formation of Bidder (e.g. sole proprietor, partnership, corporation)**
- 5. Description of Bidder's company in terms of size, range and types of services offered and clientele.**
- 6. Bidder's principal officers (e.g. President, Chairman, Vice President(s), Secretary, Chief Operating Officer, Chief Financial Officer, General Managers) and length of time each officer has performed in his/her field of expertise.**
- 7. Bidder's Federal Employee Identification Number (FEIN)**
- 8. Evidence of legal authority to conduct business in Colorado (e.g. business license number).**
- 9. Evidence of established track record for providing services and/or deliverables that are the subject of this proposal.**
- 10. Organization chart showing key personnel that would provide services to AGNC.**

Proposed Outcome

- **Summary of timeline and work to be completed.**

Equipment or Service

- **List any accommodation, services, or space required from Associated Governments of Northwest Colorado, along with a brief explanation.**

Cost Proposal Summary and Breakdown

- **A detailed list of any and all expected costs or expenses related to the proposed project.**
- **Summary and explanation of any other contributing expenses to the total cost.**
- **Brief summary of the total cost of the proposal.**

References

- **Provide 2 references**

By submitting a proposal, Bidder agrees that AGNC may contact all submitted references to obtain any and all information regarding Bidder's performance.